



## Things to Know About The Drop After-School Program

- Program hours are 2:00-5:00PM for the Teens Program
- Program hours for School-age are 2:45 -5:30PM
- For Friendship ONLY, before care is offered in addition to the aftercare.
- Please do not pick up your child before 4:00PM
  - 3:15 – 4:00PM ~ Snack, Homework and Reading
  - 4:00 – 5:00 ~ Enrichment Activities (i.e. NESS, Expressiones, Special Guest, etc.)
- Pricing and Payments:
  - The charge is \$10 daily and \$15 for half days.
  - Invoicing is done monthly. You have the option to pay weekly. If you choose this option, you must pay by Friday for the upcoming week.
- An annual enrollment form **MUST** be completed before you can be enrolled into the program.
- You **MUST** call your child's school and have completed all paperwork prior to the first day of attending our program.
- The Drop follows the New London Public School Calendar (copies are available).
- If your child needs medication (i.e. Inhaler, EpiPen) we need a new un-open prescription with an Action Plan from the doctor and an Authorization to Administered Medication Form (available from The Drop).
- As children get off the bus they will:
  - Be checked in by Drop Staff as they get off the bus as well as entering the building.
  - The children will pick up a basket to place their belongings in (i.e. Backpack, Coat, etc.).
  - Wash their hands and have snack.
  - Get their homework out and/or choose a book to read (20-minute reading minimum).
- Parents/Caregivers are **REQUIRED** to sign their children out daily with their initials and time. In addition, your parent folders (mailboxes) must be checked weekly.
- **No Parking** is allowed in the first four (4) parking spaces. These are marked for the Church.